

Fitting Guide Standard



Fitting Instructions (**Standard Windows**)

How to Fit Your *Shutters*

SIMPLE STEPS

Fitting Instructions

Fitting Time: Approx. 1 hour.

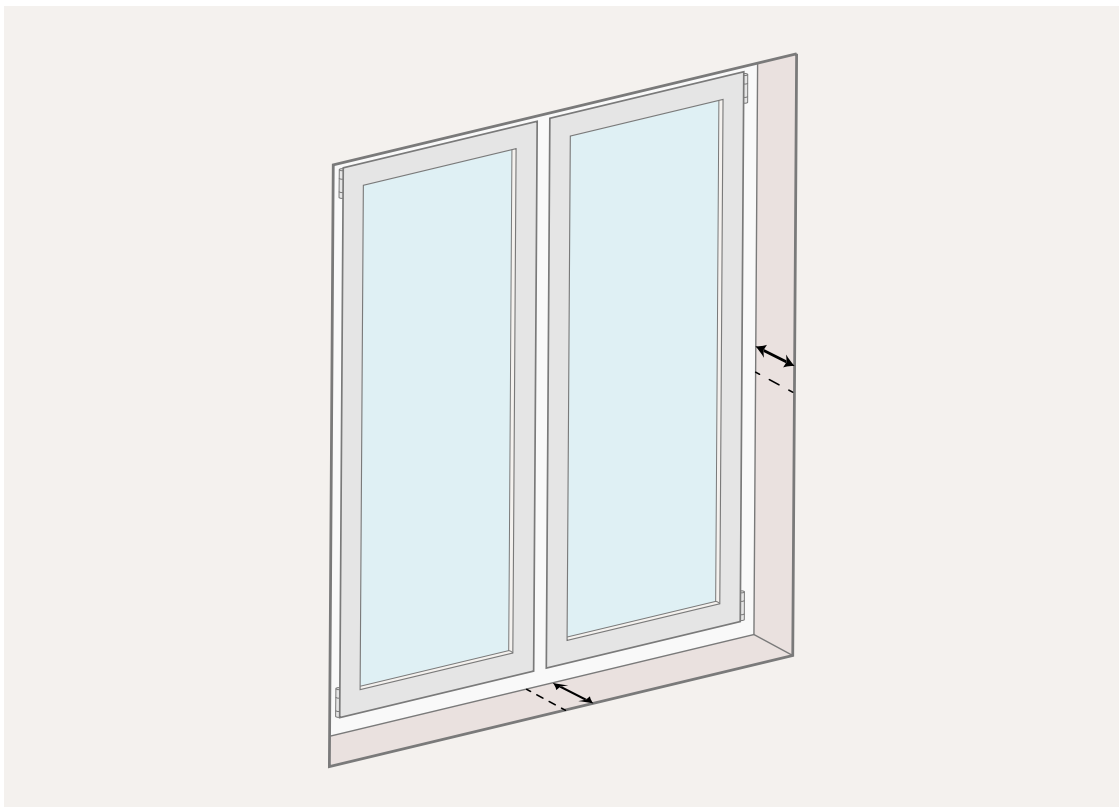
WARNING: Please read these instructions before starting installation.

Safety

- Keep children and pets clear while handling panels and tools.
- Installation should be carried out by someone competent in DIY and fixed to a solid substrate.

Before You Start

Ensure the window recess has sufficient depth for your chosen louvre size (see table).



Minimum Recess Depth for Louvres:

Louvre Size	Minimum Recess Depth
64 mm	60 mm
76 mm	70 mm
89 mm	75 mm
114 mm	85 mm

What You'll Need

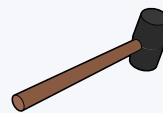
Screwdriver



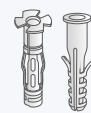
Drill



Rubber mallet (for tapping Hoffman keys into place)



Correct screws and wall plugs (for your wall type)



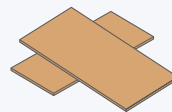
Spirit level (recommended)



Decorators' caulk (optional, for a neat finish)



Packing material (e.g. wedges or cardboard)



What's in the Box

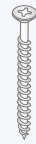
Shutter panels



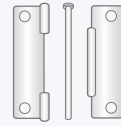
Frame sections



Screws



Hinges and hinge pins



Hinge packers



Plastic Hoffman keys

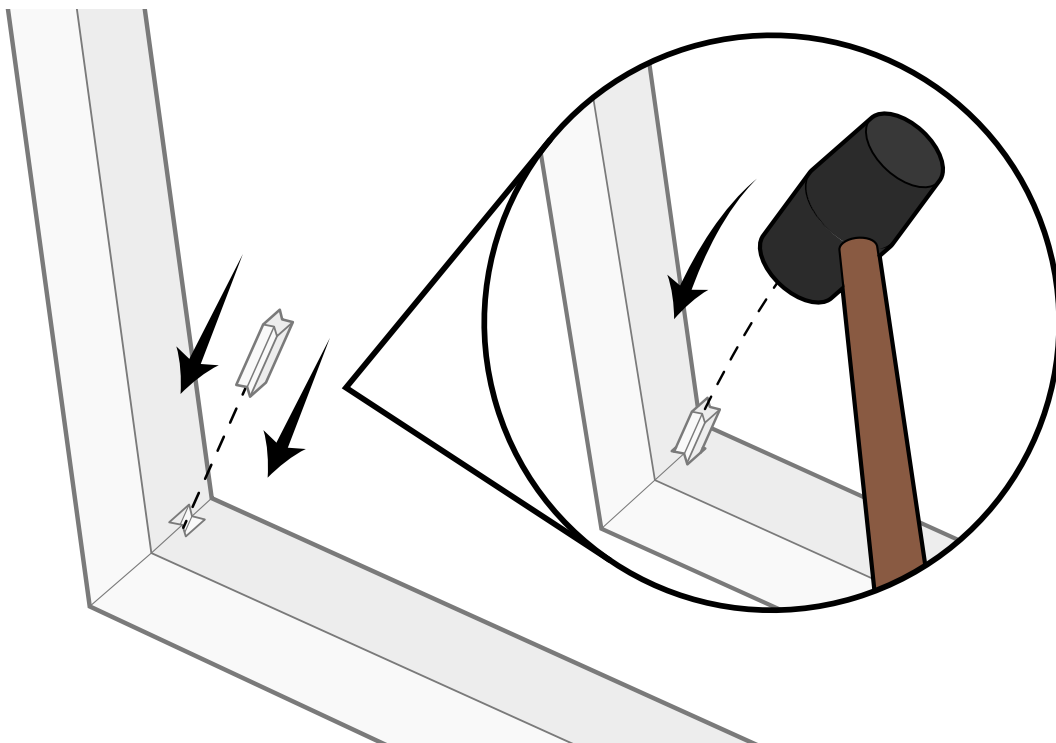


Small drill-hole caps



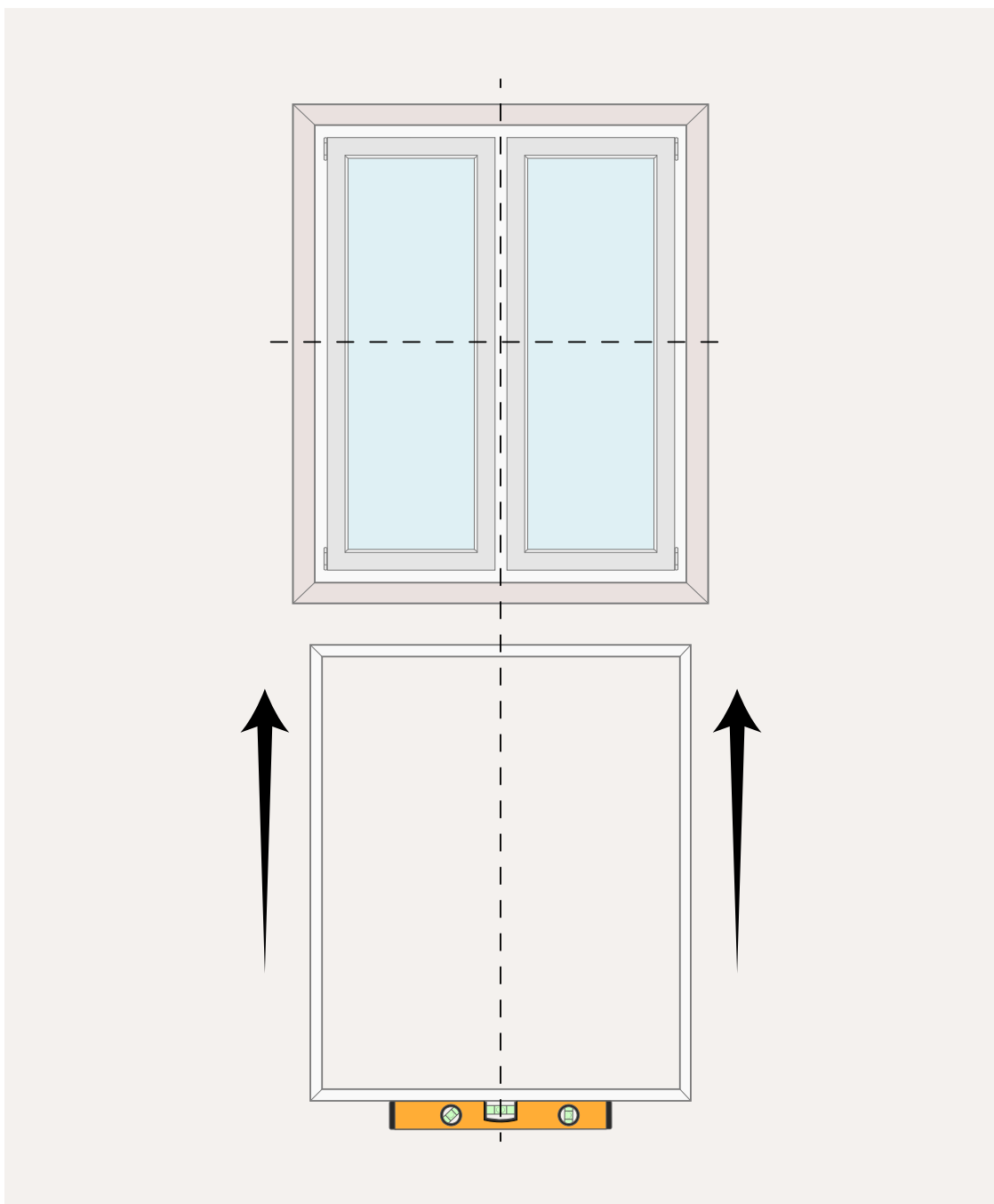
Step 1 – Assemble the Frame

- 1.1. Lay out the mitred frame pieces.
- 1.2. Insert Hoffman keys into the bow-tie recesses at each corner.
- 1.3. Tap gently with the rubber mallet until flush.



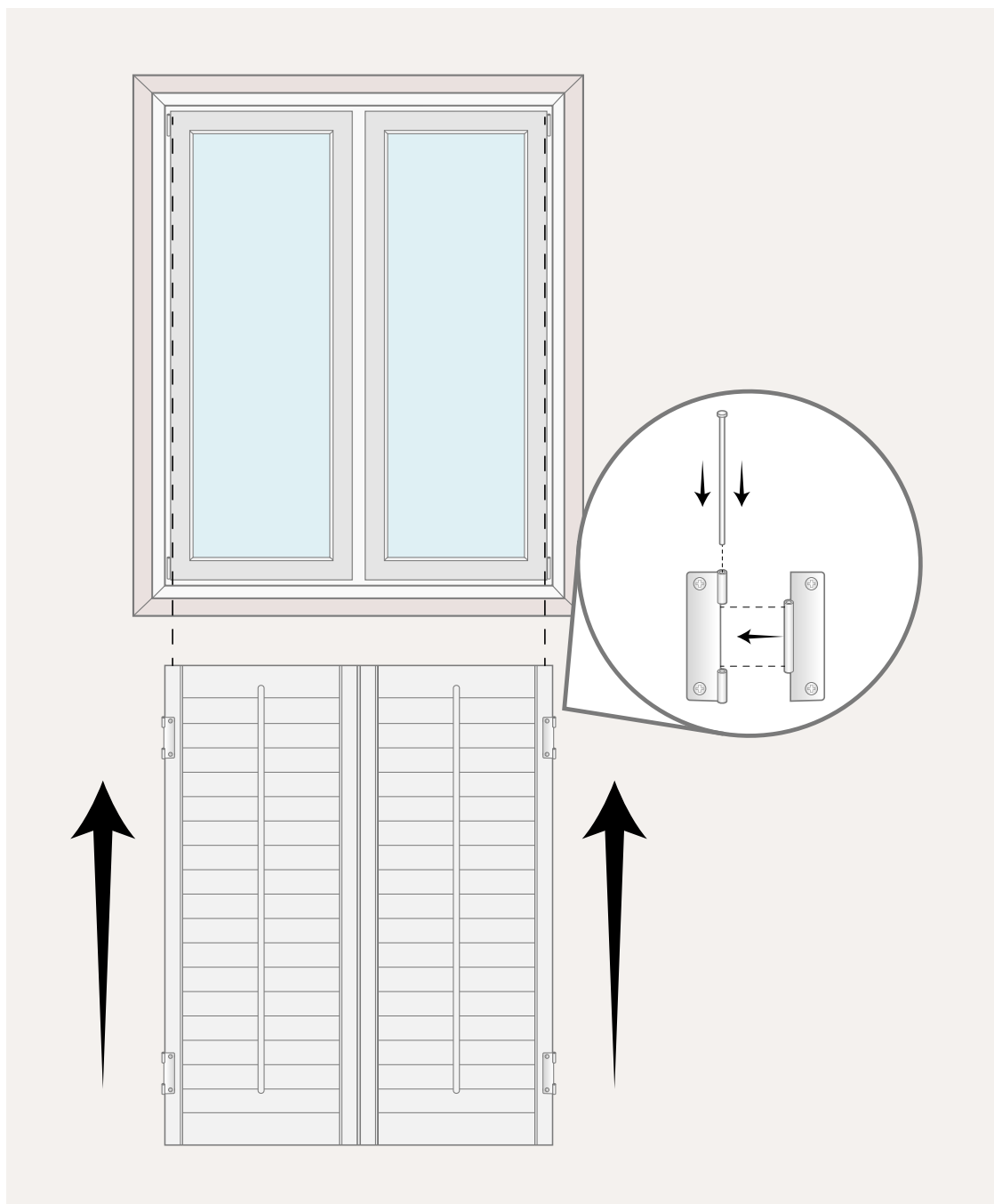
Step 2 – Fit the Frame

- 2.1. Lift the assembled frame into the recess.
- 2.2. Use the spirit level and packing material to get it plumb.
- 2.3. Partially screw through the pre-drilled holes to mark fixing positions on the wall.
- 2.4. Remove the frame, drill the marked holes, and insert wall plugs.
- 2.5. Reposition the frame and secure it with screws.



Step 3 – Hang the Panels

- 3.1. Attach panels using the supplied hinges and pins (self-mortise, rebate, or hidden).
- 3.2. Close the panels and check gaps are even – use hinge packers to adjust.
- 3.3. Tier-on-Tier only: Hang and adjust the bottom panels first, leaving the factory-set 2.5 mm gap before hanging the top panels.
- 3.4. Ensure all panels close flush against the frame and each other.



Step 4 – Finishing Touches

- 4.1. Clip on hinge caps.
- 4.2. Apply caulk around the frame if desired.
- 4.3. Wipe away dust and debris.
- 4.4. Operate the louvres to confirm smooth movement.