Shutters 365

Fitting Guide **Outside Recess Shutters**

Fitting Instructions **(Outside Recess Shutters)**

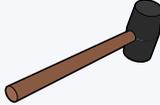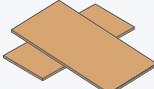How to Fit Your *Shutters*

SIMPLE STEPS
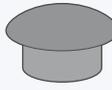
Fitting guide – outside recess shutters

Fitting Time: Approx. 1 hour.

WARNING: Please read these instructions fully before starting.

What you'll need

Screwdriver	Drill	Rubber mallet	Correct screws and wall plugs (depending on surface)

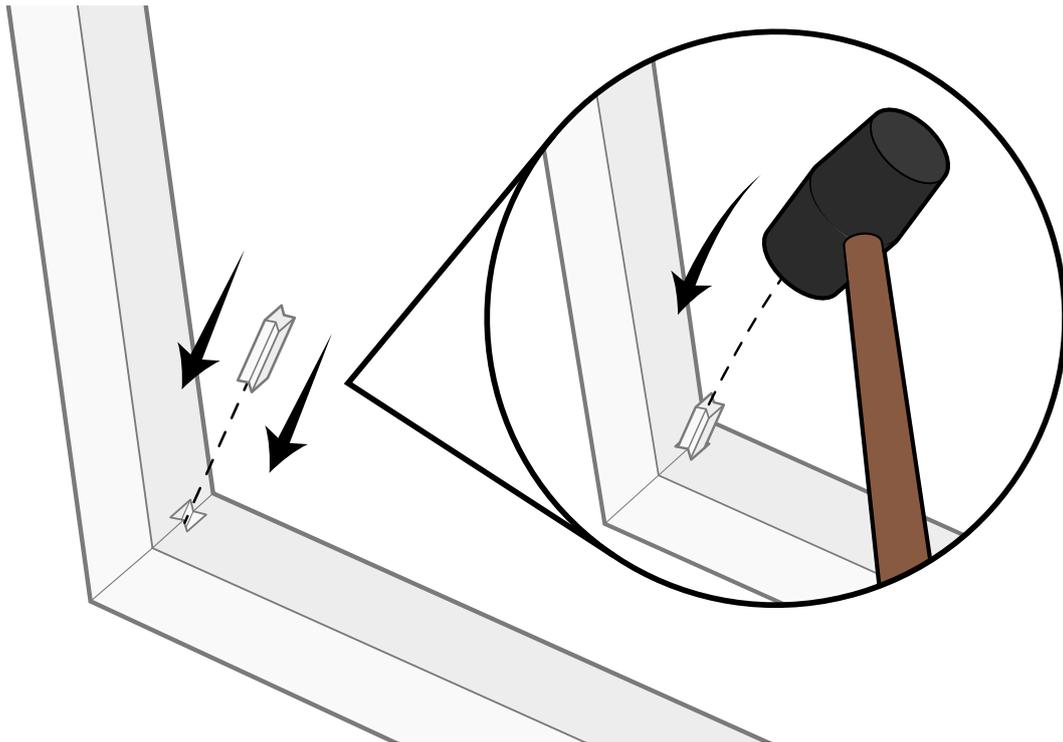| Spirit level (recommended)	Packing material such as wedges or cardboard (recommended)	Decorators caulk (optional, for finishing)

What's in the box

Shutter panels	Frame pieces	Screws	Hinges

Hinge packers	Hinge pins	Plastic Hoffman keys	Small drill cover caps

Note: This installation should be carried out by someone confident in DIY.
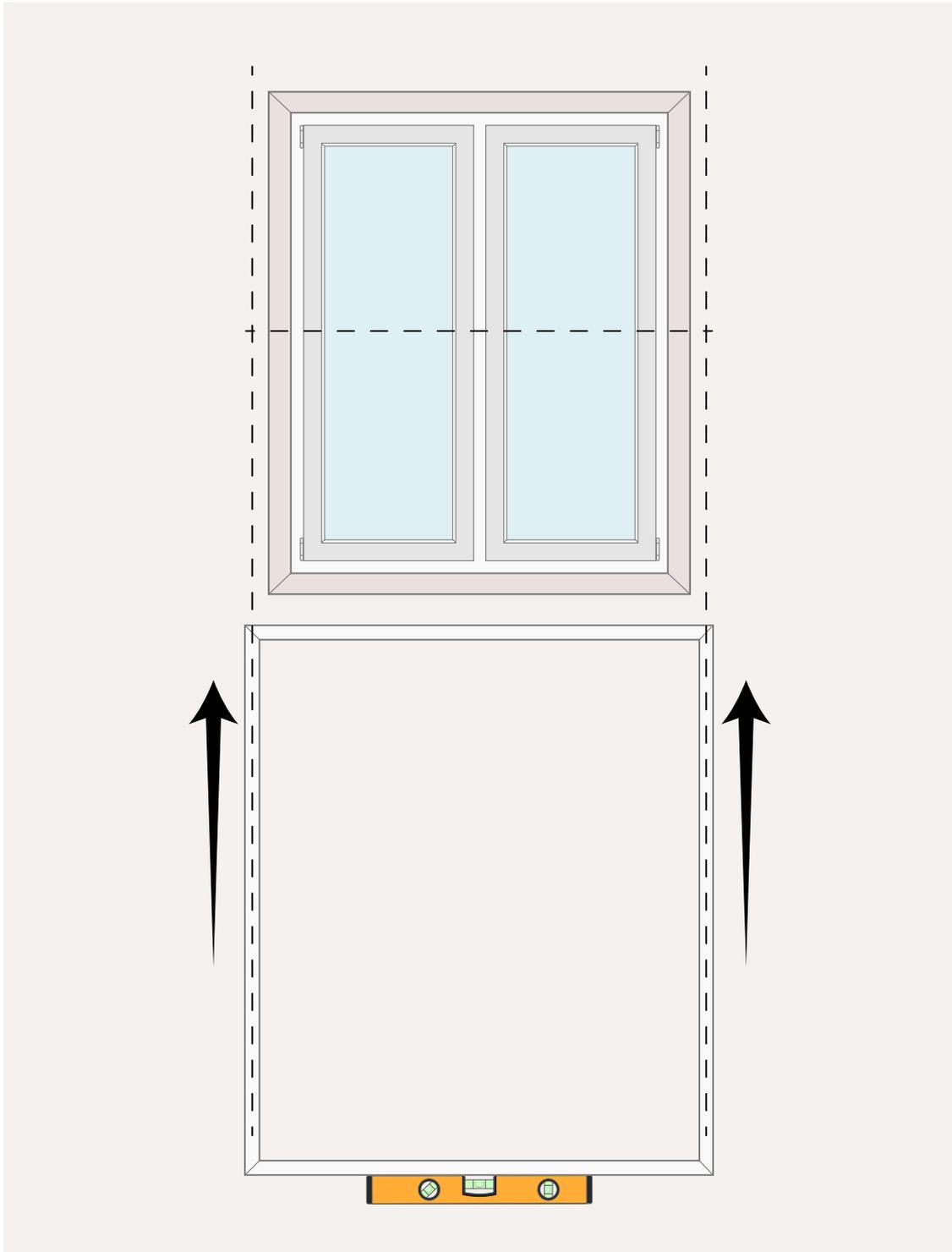
Step 1 – Assemble the frame

Lay out the frame pieces on the floor. The ends are mitred to fit together. Join the frame corners using the Hoffman keys in the bowtie-shaped slots. Tap gently with a rubber mallet until flush.
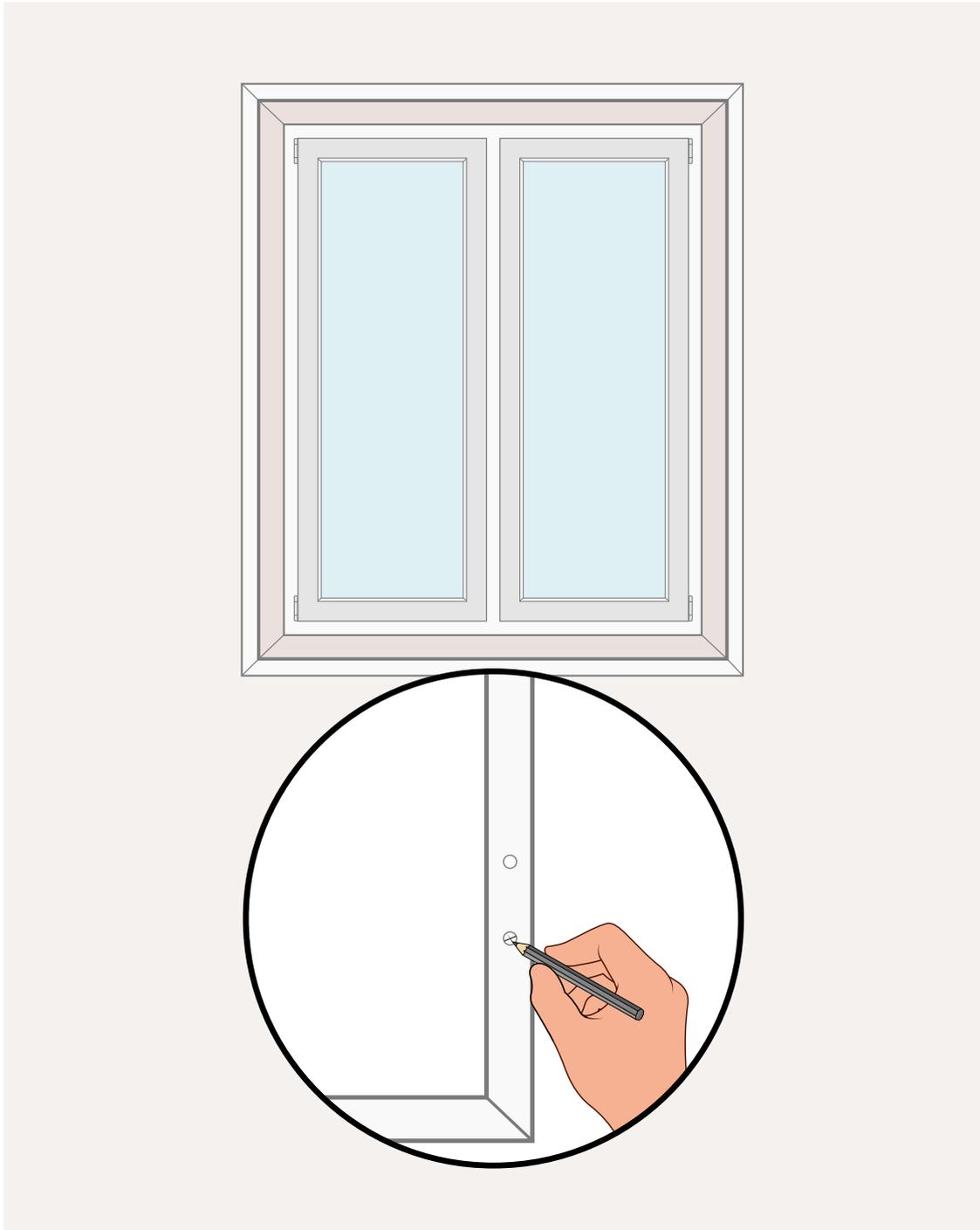
Step 2 – Position the frame outside the recess

Lift the assembled frame and place it against the wall, outside the recess. Use a spirit level to ensure it is plumb and level. Check the frame sits evenly around the window opening.
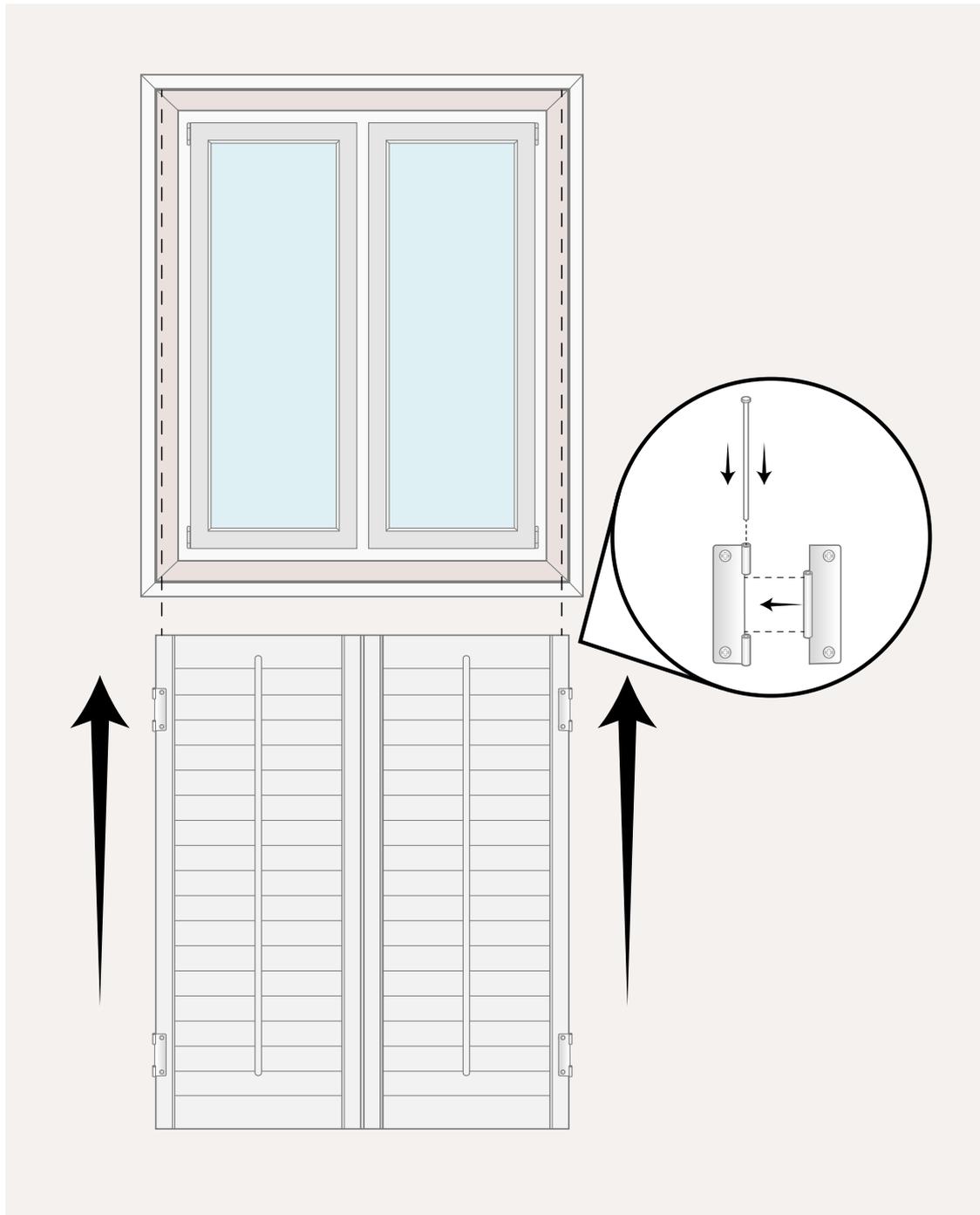
Step 3 – Fix the frame

Mark fixing points through the pre-drilled holes. Remove the frame, drill holes, and insert wall plugs. Reposition the frame and secure it to the wall with screws.

Step 4 – Attach the panels

Position the shutter panels inside the frame. Insert the hinge pins to secure each panel. Use hinge packers if needed for alignment.

Step 5 – Check operation

Open and close each panel to confirm smooth movement. Adjust packing if necessary to correct alignment.

Step 6 – Finishing touches

Insert cover caps over drill holes. Apply decorators caulk around the outside edge if required for a neat finish.